

**Information Form for Adults**

Therapist: \_\_\_\_\_

Intake Date: \_\_\_\_\_

Name: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

SS#: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: ( ) \_\_\_\_\_

Employer: \_\_\_\_\_

Cell Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Gender: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Relationship Status: S M D W P (partnered)

I may be contacted at home \_\_\_\_\_ work \_\_\_\_\_

\*I have specified contact/communication concerns on back of form: Yes or No (circle one)

Emergency contact person: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Referred to therapist/Therapies East by \_\_\_\_\_

Bills should be sent to \_\_\_\_\_

Payment Information: (Please check) Self Pay \_\_\_ Insurance \_\_\_ MSA \_\_\_ HSA \_\_\_ Other \_\_\_

**Insurance Information:**

**Primary**

Name of Insurance Co. \_\_\_\_\_

Policy Holder \_\_\_\_\_

Effective Date \_\_\_\_\_

Employer \_\_\_\_\_

ID#/Group# \_\_\_\_\_

Type of Coverage \_\_\_\_\_ Single/Family

Claims Address \_\_\_\_\_

Phone Number \_\_\_\_\_

**Secondary**

Name of Ins. Co. \_\_\_\_\_

Policy Holder \_\_\_\_\_

Effective Date \_\_\_\_\_

Employer \_\_\_\_\_

ID#/Group# \_\_\_\_\_

Type of Coverage \_\_\_\_\_ Single/Family

Claims Address \_\_\_\_\_

Phone Number \_\_\_\_\_

**Benefits**

In Network \_\_\_ Out of Network \_\_\_

Preauth needed for sessions? yes \_\_\_ no \_\_\_

Authorization # \_\_\_\_\_

Number of sessions authorized \_\_\_\_\_

Authorization dates \_\_\_\_\_ to \_\_\_\_\_

Deductible \$ \_\_\_\_\_

Copay per session \$ or % \_\_\_\_\_

Coinsurance \_\_\_\_\_ %

Benefits for calendar year \$ \_\_\_\_\_

In Network \_\_\_ Out of Network \_\_\_

Preauth needed for sessions? yes \_\_\_ no \_\_\_

Authorization # \_\_\_\_\_

Number of sessions authorized \_\_\_\_\_

Authorization dates \_\_\_\_\_ to \_\_\_\_\_

Deductible \$ \_\_\_\_\_

Copay per session \$ or % \_\_\_\_\_

Coinsurance \_\_\_\_\_ %

Benefits for calendar year \$ \_\_\_\_\_

**ASSIGNMENT OF BENEFITS:** Since my health insurance may cover the cost of service, I hereby authorize Therapies East Associates, LLP to release to my insurance company and/or associated professionals only pertinent billing/diagnostic information from my medical records which may be necessary to determine benefits payable under my policy. This information may be transmitted electronically. I authorize payment directly to TEA for services rendered.

**I guarantee payment of any and all charges incurred for services rendered which are not covered by this assignment or by insurance benefits.**

Signature \_\_\_\_\_ Date \_\_\_\_\_